



## IMPORTANT INFORMATION ABOUT YOUR WEIGHTS AND MEASURES REGISTRATION

Regulations require that all Weights and Measures devices be labeled with a Consumer Information Sticker and prominently display a technology-enabled Weights and Measures Certificate of Registration at your place of business. Consumer Information Stickers are designed to notify the public that your business is required to display a current Weights and Measures Certificate of Registration in plain sight for consumers to view. The information on the Weights and Measures Certificate of Registration also provides consumers with information about how to report an expired registration or a problem with a pump or scale.

### Checklist for Business Owners

- First, affix Consumer Information Stickers as outlined below.
- Then, remove old, invalid Texas Department of Agriculture Inspection Seals.
- Next, post the registration certificate in plain sight for consumers to view.

### “Fuel Feedback?” Sticker

- Must be in plain sight of and legible to the average consumer accessing the device.
- Must be affixed to each face of each motor fuel-dispensing unit, i.e. one sticker per side, used for commercial transactions.
- Must be affixed to, or placed near, bulk meters and LPG meters.



 If location has both fuel pumps and scales, ensure the proper sticker is affixed to the respective device.

### “Scale Complaint” Sticker

- Must be in plain sight of and legible to the average consumer accessing the device.
- Must be affixed to, or placed near, each scale used for commercial transactions.



### Weights and Measures Certificate

- A Weights and Measures Certificate of Registration (RWM-700c) must be prominently displayed in the consumers view. Copies of the certificate also must be displayed at satellite locations.
- You are not required to post the Certificate of Registration for Weights and Measures sent to you in a previous mailing. However, this certificate may be retained in your records.



### Invalid TDA Inspection Seal - MUST BE REMOVED IMMEDIATELY

- Facility owners/operators must remove any TDA inspection seals previously placed on a device. Do so only after affixing a new Consumer Information Sticker.
- Once removed, all invalid seals should be destroyed.



### Replacement Consumer Information Stickers

- Initial stickers were provided to you at no additional cost during the registration process.
- To obtain replacement stickers, complete the Consumer Information Sticker Replacement Order Form (RWM-707) and submit it to TDA. You can download the form at [www.TexasAgriculture.gov](http://www.TexasAgriculture.gov).
- The replacement fee is \$8.00 for a page containing eight stickers.

For more detailed information regarding the regulations, visit our website at [www.TexasAgriculture.gov](http://www.TexasAgriculture.gov), call (800) 835-5832 or send an email to [TellTDA@TexasAgriculture.gov](mailto:TellTDA@TexasAgriculture.gov).